

Graduation Application Deadlines and Fees

There are six official dates each academic year used for the conferral of your degree: Fall 1, Fall 2, Spring 1, May (Spring 2), Summer 1 and Summer 2. The graduation ceremony takes place once a year in the Spring (May). The due dates for applications and fees that apply are shown below. **We encourage undergraduate students to complete and return graduation applications as soon as 60 hours are completed towards their degree with at least one term at Avila. Graduate students should apply once they have completed 50% of the degree. Late fees will be assessed by the date the application is submitted through your MyAU portal. This date is auto-stamped on the submission of the application.**

Ceremony Participants

Graduation Date	Application Due Date	Late Fee Assessments
Fall 1 Completion	February 15	- \$50.00 (Feb. 16 through February 28) - \$75.00 (March 1-March 12) - \$100.00 (March 13-March 21) - \$150.00 (March 22- April 1)
Fall 2 Completion		
Spring 1 Completion		
Spring 2 (May) Completion		
Summer 1 Completion		
Summer 2 Completion		

*Applications received after April 1 are too late to participate in the May Commencement Ceremony as the time frame to order caps and gowns to be delivered will have passed.

Non-Ceremony Participants

Graduation Date	Application Due Date	Late Fee Assessments
Fall 1 Completion	October 1	- \$50.00 (between due date and completion date) - \$75.00 (after completion date)
Fall 2 Completion	December 1	
Spring 1 Completion	February 1	
Spring 2/May Completion	April 1	
Summer 1 Completion	June 1	
Summer 2 Completion	August 1	

Graduation Fee

A one-time graduation fee of \$250.00 will be billed to your student account per application submitted (for example one fee for applying for an undergraduate degree and one fee for applying for a graduate degree). You can view your current fees by signing into MyAU-> Finances -> Account Information. Contact the Business office if you have questions regarding fees at 816-501-3700.

Change of Graduation Date

If you do not graduate when you initially applied for, you must update your conferral date by emailing StudentRecords@avila.edu using the subject line Update Conferral Date before a new graduation date will be processed. Progress must be made in completing degree requirements within one year after last attending or you will need to reapply for re-admittance to the University to complete your degree. If you do not make progress in completing these requirements within two years after last attending, you will fall under a new catalog year for requirements, which could change what is needed for the completion of the degree. No additional fees are charged for changing the graduation date.