UNDERGRADUATE PRIOR PERMISSION REQUEST to ENROLL at another UNIVERSITY/COLLEGE

POLICY NOTICE: Students should have 'C' or greater average (at least a 2.0 GPA)

Step 1: Complete this section and take to Registration and Student Records Office (RSRO).

	First Name	Middle Initial	Avi	la ID # or SSN
Phone number				
l request per	mission to enroll	at		_ for the
		Name of University	/College	Term and Year
Reason:		Schedule Conflict Location	□ Course no	ot offered
Course				Anticipated Avila
Code (ex. PSY 101)	Title		Credits	Course equivalent:
1				
	□ Repeat	 Developmental 		□ Core □ Major □ Elective
2				
	□ Repeat	 Developmental 		□ Core □ Major □ Elective
to: Av Missou This fo require This fo	rila University, Reguri, 64145 upon coorm serves as perne a separate form.	istration and Student Records mpletion of the course. hission for the specified term/y	Office, 11901 W	
	and to be proceed			
If colle form toThe Remark	the Registration a egistration and Stu	ed. uri or Kansas, student must pr and Student Records Office. udent Records Office must be	script is NOT red ovide a course d immediately noti	ceived, an academic exception lescription or syllabus with thing the field if the requested course (s
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nformation in this b	DOX IS TO DE	completed i	by KSK	O.				
Transfer cours	se code	Avila equi	ivalent	□ Core	□ Major	□ Elective	□ Repeat	□ Developmental
2.								
Transfer cours	se code	Avila equi	ivalent	□ Core	□ Major	□ Elective	□ Repeat	□ Developmental
as the student ap	plied for gr	aduation?	NO	YES:	Semester	of graduation	n	
SRO records indi	cate the fol	lowing (if inc	correct,	contact t	he Studen	t Records Co	oordinator at	t x-3731):
Degr	ee			N	Major			Catalog Year
		o year scho r all courses				niversity's tra	inscript as o	f this date.
							GPA > 2	2.00? Y or N
RSRO Signature					Date		017(=2	
s this a major CI c	eir last 30 h	O YES (If	YE					Cl component will be fulfillon Courses in the last 30 hou
s this a major CI collis the student in the Approved Academic Adviso	course? No eir last 30 h No or Signatur	O YES (If nours? NO of Approved e (by signing,	YE	S (<i>This</i>	form serves a	s the exception f	ior transferring i	
Is the student in the Approved Academic Adviso Comments: (ie. Cou	eir last 30 h No r Signatur urse is an electiv	O YES (Iff nours? NO of Approved to the control of	YE advisor connect studen	oncurs with	above inform	s the exception f	or transferring in	n courses in the last 30 hou
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Is this a major CI of the student in the Approved Academic Advisor Comments: (ie. Comments: Approved Step 5: The School College Domments:	eir last 30 h in No or Signatur urse is an electiv cable: If st Affairs Sig	D YES (Iffinours? NO of Approved to the Approv	advisor connect student brward to	oncurs with nt's needs, e	above informate.)	m to the Reg	istration & S	Date Date Date