

Library Fines at the Hooley-Bundschu Library

Borrowing materials from the library is a privilege we extend to all students and with it comes responsibility... and fines if borrowed materials are not returned in a timely manner.

Fines for Avila Books and Materials

Books

- The check-out period for Avila books is three weeks and can be renewed for an additional three-week period one time.
- Late books are \$0.10 per book, per day.
- Once a book is 45 days overdue, it will automatically be moved to a billed status and the replacement fee is \$45.00 per book.

Student Laptops and Equipment

- Laptops, power cords, and mice are limited resources and have a check-out period 6 hours, or are due at closing time, whichever is earlier. Fines for each are equal at \$40.00 per item, per late incident.
- Laptops may not be checked out overnight. However, they may be taken out of the building and off campus during their checkout period. If you take the laptop off-campus, please make sure you log in prior to leaving the campus.
- The student is responsible for loss or damage to laptops. The maximum replacement fee will not exceed \$2,000.

Student DVD's

- Student DVD's have a 48-hour check out and the late fee is \$1.00 per day.

Headphones

- Headphones are due at the end of each day.

DVD Cameras and Tri-pods

- Both DVD cameras and tri-pods have a 24-hour check out. Fines are \$1.00 per hour, per item if returned late. Students are responsible for loss or damage to equipment.

Fines for Kansas City Cluster Books

- Books borrowed from the Kansas City Cluster can be checked out for three weeks and renewed once for an additional three week period.
- Late books are \$1.00 a day per book. Once a book is 45 days overdue, it will automatically be moved to a billed status and the replacement fee is \$75.00 per book.

Fines for MOBIUS Books

- Books borrowed through the MOBIUS consortium of libraries have a three-week check out and may be renewed once for an additional three-week period.
- Late fees for Mobius books are determined by the lending library.
- Books more than 45 days late move to replacement status and the replacement fee is \$120.00 per book, plus processing fees.

Unpaid Fines

- In the event that a library fine is not paid, a hold can be placed on a student's account in the Registrar's Office of Avila University. In many cases, if you have the book and turn it in, the replacement fee will revert to a late fee, which is much cheaper. We would rather have the book than your money.