What to bring to your tutoring sessions

- The textbook for the class and any supplementary materials (handouts, readings, etc.)
- Two typed copies of any writing assignment you are working on (one for the tutor to look at and one for yourself)
- Your class notes, the syllabus, past tests, and quizzes
- Homework you have attempted, problems, concerns, and questions about the homework and/or class
- Writing supplies

Sign-up procedure

The best way to make an appointment is to use our online scheduler at www.avila.edu/ls. You may also come by Learning Services in the Hodes Center, or call 816-501-3666. Talk to the Office Manager, or another staff member, about finding a time to meet with a tutor. Remember that tutoring appointments fill up quickly, so schedule an appointment as soon as you need help.

Have you considered using a tutor?

Tutors won’t do your homework, but they can help you understand your homework assignments.

Tutors won’t fix mistakes for you, but they can show you how to work similar problems.

If you feel like you are falling behind, tutors can help you with general study skills and time management.

The best way to reinforce what you are learning is to come in throughout the semester and work with a tutor.

Even though our tutors can’t help you cram for a test, they can show you ways to prepare for a quiz, test, or exam.

You can’t drop off a paper to be edited for you, but tutors can help you edit your own writing.

When and How to Use a Tutor

Includes a list of current subjects tutored.

Make a tutoring appointment online at www.avila.edu/ls or call 816-501-3666.
When To Seek Help From A Tutor

- When you need help understanding or improving an assignment or homework
- When you can’t meet with your instructor
- When you need help understanding concepts or ideas
- When you need help preparing for a test
- When you are falling behind or are feeling “lost”
- When you need to review study skills and time management

Before attending a tutoring session, try your best to understand the material. Be an active student in class. Understand what is expected of you in each class, and make sure you find and remember deadlines and other special dates.

Your instructor is always your best resource. Try asking your instructor for help first, and bring that information to the tutor in case you didn’t quite understand what the instructor told you.

What to expect at your tutoring session

All information about your visit to Learning Services is confidential and is not released to your instructors without your explicit written permission.

Your tutor will introduce herself or himself and you will discuss your tutoring needs. Then you will work for 25 to 55 minutes depending on the length of the session. At the end of your session, you will be asked if you want to schedule additional sessions and to complete a short feedback form.

For more productive sessions

- Don’t wait until the last minute to see us; you may want to schedule follow-up appointments for the same assignment or the same class.
- Visit us before you start any writing assignments, so we can work with you from the very beginning. We may be able to help you from start to finish; just bring in your syllabus.
- Don’t ask a tutor to cram with you. A tutor’s help isn’t enough to learn in one session what should have taken a month or more to learn.