

KANSAS CITY AREA STUDENT EXCHANGE (KCASE)
(Must be a Full-Time Undergraduate Student at Avila at same time)

1. **Student Exchange for:** _____ Fall _____ Winter _____ Spring Note: Summer
 (year) (year) (year) is not available

2. **Institutions Involved:** HOME: Avila University
 HOST (✓ ONLY ONE): Park Univ. Rockhurst Univ. UMKC KC Art Institute
 MCC (Circle one): Longview Maple Woods Penn Valley Blue River

3. **Student Data:** ID#: _____ Date of Birth: _____

Last name	First name	Middle Initial
Address	City	State Zip

4. **Course Listing from Host Institution Catalog:** (Complete before securing home institution certification signature – Only undergraduate courses apply. Check with host institution for course eligibility for KCASE):

<u>Course Code</u>	<u>Course Title</u>
Primary	Primary
Alternate	Alternate

5. I have read and accept the terms of the Student Exchange Agreement for the institution I wish to attend under KCASE policy. **I have completed a Request to Enroll at Another University/College form and received prior permission.** I understand that this arrangement is invalidated should my course enrollment level drop below full-time status during the refund period. **I understand I may need to complete additional paperwork with the host institution to request that, upon completion of above course(s), an official transcript be sent to: Avila University, Registrar, 11901 Wornall Road, KCMO 64145.**

NOTE: KCASE arrangement covers tuition only (no fees or books).

Student Signature	Date
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6. **Home Institution Certification:** I verify that this student currently meets the requirements of full-time status, and authorize the above exchange agreement. (This certification is subject to post-registration review.)

Signature - Avila University Registration and Student Records	Date
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7. **Host Institution Approval:** I approve this application and agreement:

Signature - Host Student Exchange Coordinator	Date
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