

PERSONAL INFORMATION UPDATE FOR OPT

Mail to: Registration and Student Records Office
Avila University, 11901 Wornall Road, Kansas City, MO 64145
Or Fax to: (816) 501-2452

PLEASE PRINT CLEARLY ALL INFORMATION REQUESTED BELOW

Current Name: _____
Last First Middle

If name has changed, what was previous name: _____

AVILA ID # or SSN: _____

• **Personal Email address (non-Avila):** _____

• **OPT Employer Company Name:** _____

• **OPT Employer Address:** _____
Street

• _____
City State Zip

• **Individual's U.S. Address:** _____
Street

• _____
City State Zip

• **Individual's International Address:** _____

• **Individual's U.S. Phone:** (____) ____ - _____

Signature

Date

RSRO Office Use only: 03/08

In Jenzabar by & date: _____

In SEVIS by & date: _____

IMPORTANT: Individuals in Optional Practical Training (OPT) must inform Avila University of any changes to name, employer, phone, email or postal address, within 10 days of the change. Failure to do so may result in termination of OPT and F-1 status.