

# CAMPUS MAP



- Campus Buildings**
1. Blasco Hall
  2. O'Reilly Hall  
Marie Joan Harris, CSJ, Ph.D.  
Science & Health Complex
  3. Hoohey-Bundschu Library  
Learning Commons  
Whitfield Center
  4. Mabee Fieldhouse
  5. Schlumpberger Facility
  6. Goppert Theatre  
Borsierine Center
  7. Marian Center

8. Carondelet Hall  
Hodes Center
9. Ridgway Hall  
Dallavis Center  
Thornhill Gallery
10. Foyle Hall  
Orscheln Memorial Chapel
11. Jeanne Collins Thompson Hall
12. Glenna Wylie Hall
14. Athletic Pavilion

- Key Locations**
- Ⓐ West Tunnel
  - Ⓑ East Tunnel
  - Ⓒ Wornall Road Entrance
  - Ⓓ Santa Fe Trail Entrance
  - Ⓔ Oak Street Entrance
  - Ⓕ 118th Street Entrance
  - Ⓖ McCullough Family Courtyard
  - Ⓗ Thomas R. Zarda Family Athletic Complex
  - Ⓘ Auxiliary Field
  - Ⓜ Three-Trails Corridor
  - Ⓝ Jeanne Hamilton Olofson Plaza
  - Ⓞ Subway Restaurant

• CAMPUS SAFETY OFFICE located by Subway on southwest lower level of Building 3 - Whitfield Center



Be Inspired.

Sponsored by the Sisters of St. Joseph of Carondelet

# EMERGENCY RESPONSE GUIDE



11901 Wornall Road | Kansas City, MO 64145

## TO REPORT AN EMERGENCY

- Dial 911 from any cell phone.
- Dial 9-911 from any campus phone.

## TO SPEAK TO CAMPUS SAFETY

- Dial 816-985-6079 from any cell phone.
- Dial 9-816-985-6079 from any campus phone.

## IN CASE OF FIRE

1. Lift clear fire alarm cover.
2. Pull fire alarm station.
3. Evacuate the building. Do not use elevators.
4. Gather at outside location a safe distance from building.
5. Follow directions from Campus Safety or local authorities.

## IN CASE OF SEVERE WEATHER

1. Go to lowest level of the building.
2. Highly reinforced areas are preferred, such as underground tunnels.
3. Stay close to an interior wall, away from windows.
4. Follow directions from Campus Safety or local announcements.

Please visit [www.avila.edu/safe](http://www.avila.edu/safe) to learn more about emergency preparation.

## GENERAL INFORMATION

Everyone should become familiar with the procedures and information within the Avila Emergency Response Program.

- Faculty, Staff, Students, and Visitors will take direction from the Safety Shift Supervisor or Emergency Response Team member during an emergency.
- The communication and direction from the Safety Shift Supervisor or Emergency Response Team will have precedence over any active procedures.
- Any communication from the local or national authorities, such as the police department, fire department, FBI, or others during an emergency takes immediate precedence over any previous communication from the Safety Shift Supervisor, Emergency Response Team, or any active procedures.

## REPORTING

### EMERGENCY REPORTING

Dial 9-911 from any campus phone, or 911 from any cell phone.

### CAMPUS SAFETY INFORMATION

Dial 2466 from any campus phone or dial 816-985-6079 from any cell phone.

### NON-EMERGENCY MEDICAL SERVICES

Contact Health Service Office at 3668.

### COUNSELING SERVICES ON CAMPUS

Contact Counseling Service Office at 2901.

### NON-EMERGENCY MAINTENANCE NEEDS

Contact the Service Desk at 3629.

### NON-EMERGENCY STUDENT NEEDS

Contact Dean of Students Office at 3660.

### ASSISTANCE PHONES

Inside of the campus buildings are marked assistance phones.

### ANONYMOUS TIP PHONE NUMBER

Information on situations can be anonymously reported at 866-943-5787.



## REPORTING AN INCIDENT

- Avila University strongly encourages individuals to report any crime accurately and promptly.
- To report a crime, a security incident, or suspicious occurrence, one should notify the Campus Safety Department or the local Police Department directly. 816-234-5550.
- Any member of the Avila community can also submit an Avila University Incident Report noting the security concern or any criminal activity.
- Incident Report forms are available in the Campus Safety Office and with all Residence Life Staff.
- Avila University does allow victims or witnesses to report crimes on a voluntary, confidential basis, by calling the Campus Conduct Hotline at 866-943-5787.

## PERSON IN CRISIS

For immediate assistance call Campus Safety. The Avila CARE Team can be contacted to report concerns at [www.avila.edu/wellness/act](http://www.avila.edu/wellness/act)

### BEHAVIORS THAT MAY INDICATE THAT AN INDIVIDUAL IS IN CRISIS

(ALL BEHAVIORS SHOULD ALWAYS BE TAKEN SERIOUSLY)

- violent or aggressive behavior
- anxiety, agitation, difficulty speaking, sleep disturbances
- loose or inappropriate seasonal clothing
- threat of suicide or talk of suicide
- talking or writing about death or dying when these actions are out of the ordinary
- atypical gestures, actions, or spoken or written words
- inappropriate or lack of eye contact
- multiple class/activity/work absences
- death of a member of individual's friend or family group
- increased drug and/or alcohol use

## UTILITY EMERGENCY

- As soon as failure occurs, report the problem to Campus Services at 3629 or call Campus Safety.
- The following should be reported: electrical power failure, mechanical failure, gas line break, water line break, sewer break, or erratic operation of air conditioner or boiler.

## MEDIA

- If approached by Media following any emergency situation or other incident, please refer them to the Office of Marketing & Communications, at 816-501-2434.
- It is okay to tell the media, "I do not have that information right now. Please give me your number and your call will be returned."

## ACCIDENT OR SERIOUS INJURY

- Call 911 or contact Health Services at 3668.
- Contact Campus Safety
- Personal safety is your first priority. Use protective equipment when in contact with blood or bodily fluids. Latex gloves are in all first aid kits.
- An injured person is to be moved or transported ONLY if there is imminent danger.
- Assist to the best of your abilities.

## HAZARDOUS MATERIAL IN ATMOSPHERE

Community hazardous materials incident where air quality is threatened.

- A shelter in place protocol will be utilized.
- Ensure all windows and all doors, interior and exterior, are closed.
- Gather in an open lobby area near center of building.

## HOSTILE INTRUDERS

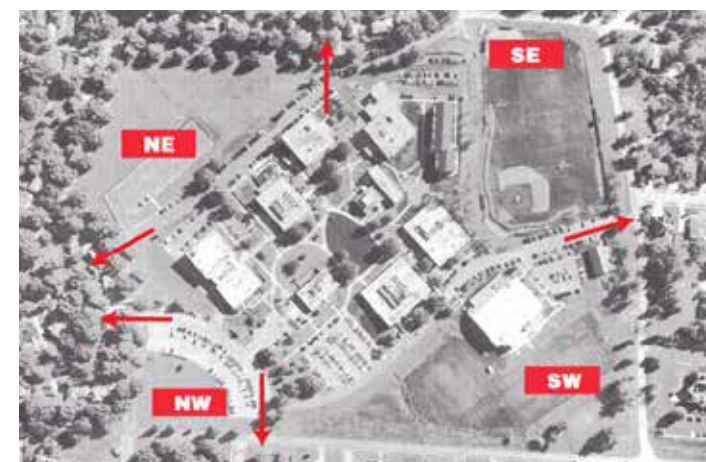
### INTRUDER IN A RESIDENCE HALL OR IN ANOTHER BUILDING

- Secure the immediate area (classroom, residence hall room, office, restroom, etc.)
- Lock or fortify the door, if able. Block the door using whatever is available – desks, tables, file cabinets, other furniture, books, etc.
- Call 911 from any cell phone or 9-911 from a campus phone. Then silence all phones.
- Do not sound the fire alarm. Pulling the fire alarm would indicate that the occupants should leave the building.
- Cover windows or openings that have a direct line of sight into the hallway.
- Do not approach armed individuals. Fight as a last resort and only when your life is in imminent danger.

### INTRUDER IN AN OPEN AREA SUCH AS A LOUNGE, HALLWAY, OR ON THE UNIVERSITY GROUNDS

- If you find yourself in an open area such as a hallway or lounge, immediately seek protection.
- Run away from the threat if you can; flee as fast as you can.
- Do not run in a straight line.
- Put something between you and the assailant (vehicles, bushes, trees, etc).
- Do not approach armed individuals. Prevent others from entering an area where a violent intruder may be.
- Join others in a room that can be locked.
- Call 911 from any cell phone or 9-911 from any campus phone once you're in a safe location.

## EVACUATION POINTS AND ROUTES



Please visit [www.avila.edu/safe](http://www.avila.edu/safe) for more information.