FORM A

Form A should be completed and signed by the student and submitted along with their completed information form, typed resume, and typed petition. These documents are to be submitted to Dr. Richard Woodall, Dean School of Business, Avila University, 11901 Wornall Road, Kansas City, Missouri 64145 with a copy to the supervising faculty member: ________________________________.

I. THIS FORM IS SUBMITTED ON (date) ________________________________
To Dean School of Business at Avila University. I, ________________________________, agree to fulfill the requirements of the internship experience as outlined in the Internship Guidelines which I have received. Typed petition, information form, typed resume, Form A, Form B with typed learning contract, journal, typed term paper, and typed internship evaluation form will be submitted to the Dean School of Business at the times indicated in the course guidelines.

Student Signature: _______________________________________________

II. It is understood that the firm which agrees to provide you with an internship experience is not required to provide remuneration. If, however, some mutual agreement is reached between the student and the firm for a stipend, this is acceptable. Such agreements are strictly between the student intern and the firm.

I am in agreement with this statement regarding any possible remuneration.

Student Signature: ________________________________ Date: ________________

Revised 1-10-06