

**AVILA ADVANTAGE - GRADUATE**  
**2018-2019 SUMMER**  
**April 29, 2019 – August 17, 2019**  
**6–10 PM**

**SUMMER ENROLLMENT**  
**BEGINS 2/11**

EIGHT WEEK SESSIONS	
SESSION 1	
SESSION 2	
April 29 – June 17	
June 24 – August 12	
<b>MONDAY</b>	OD 630 Applications of Psychology
April 30 – June 18	
June 25 – August 13	
<b>TUESDAY</b>	OD 660 Organizational Analysis
	OD/MG 650 Strategic Communication
May 1 – June 19	
June 26 – August 14	
<b>WEDNESDAY</b>	OD 679 Training & Development
	OD 668 Employee and Labor Relations
	OD 678 Conflict Management Systems
May 2– June 20	
June 27 – August 15 (Holiday July 4)	
<b>THURSDAY</b>	OD 645 Coaching as an OD Intervention <i>Pre-req: OD 642, additional coaching course</i>
	PM 674 Application of Project Management <i>Pre-req: PM 673</i>
	PM 673 Tools & Technology of Project Management <i>Pre-req: PM 672</i>
May 18, June 1, July 13 and August 10	
<b>SATURDAY</b>	OD 695 Capstone Applied Research Project <i>Pre-req: OD 691</i> <u>FOUR MANDATORY CLASS MEETINGS</u> Saturday – May 18, June 1, July 13 & August 10 (10:00 am to 1:00 pm)
<b>ARRANGED</b>	MG 695 Capstone Applied Research Project <i>Pre-req: Completion of concentration courses plus 15 hours of core Management required courses</i> 01 – Project Management 02 - Fundraising

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<b>EIGHT WEEK ONLINE SESSIONS</b>	
<b>SESSION 1</b>	<b>SESSION 2</b>
<b>April 29 – June 22</b>	<b>June 24 – August 17</b>
OD/MG 601 01 Statistics for the Organizational Sciences	MG 670 Org Psych & Behavior
PM 676 Management Technology	OD/MG 675 Team Development
<b>WEEKEND INTENSIVE SCHEDULE</b>	
<b>SESSION 1</b>	<b>SESSION 2</b>
<b>June 7-8</b>	
OD 600 Introduction to Organizational Development (1 credit hour) Friday: 6:00 p.m. – 10:00 p.m. & Saturday: 8:30 a.m. – 5:00 p.m.	

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**Computer Recommendations:**

A modern browser and broadband internet connection are encouraged. There is no specific RAM or CPU specific requirement for computers; however, as with any Internet Browser, the slower the computer, the slower pages and tools will load.

**Operating Systems:** Windows XP SP3, Windows Vista, Windows 7, Mac OS X 10.11 or higher

**Browsers:** Internet Explorer (Latest Version), Firefox (Latest Version), Google Chrome (Latest Version), and Safari (Latest Version)

**Additional Programs:** Some course content might require Java, Adobe Flash, or Adobe Reader.



**Internet Recommendations:**

Students will be required to have access to the Internet.

**Internet Speeds:** Cable modem, DSL, or Local Area Network (LAN) connection (wireless or hard connection). Dial-up connections are not supported. Disable pop-up blocking software you may have installed on your computer or pop-up blocking features that you may have enabled in your browser while using a Learning Management System. Please note that some additional browser toolbars that you may have installed can also act as pop-up blockers. These could include the Yahoo toolbar, Google toolbar, MSN Toolbar and more. Please check to see if your browser has any of these, or other toolbars that may block pop-ups, installed and disable their pop-up blocking feature while using a Learning Management System.

**CAMPUS COURSES:**

- Due to the accelerated nature of our 8 week classes, there will be **PRE-WORK DUE THE FIRST NIGHT OF CLASS.**
- This assignment as well as other pertinent information will be detailed in your Course Guide.
- Some courses may require use of a device capable of recording and uploading.

**ONLINE COURSES:**

- Some courses may require use of a device capable of recording and uploading.
- There is **not** a pre-assignment for online classes.
- Course Guides and other courses related information will be available online.

**DROP POLICY:**

- Students who drop **after the 1<sup>st</sup> class meeting** (online classes prior to Sunday at midnight, before the second week of class) will receive no letter grade and forfeit 25% of the tuition.
- Students who drop **after the 2<sup>nd</sup> class meeting** (online classes prior to Sunday at midnight, before the third week of class) will receive a "W" (withdrawal) and forfeit 50% of the tuition.
- Students who drop **after the 3<sup>rd</sup> class meeting** (online classes prior to Sunday at midnight, before the fourth week of class) will receive a "W" (withdrawal) and forfeit 100% of the tuition.
- Students may drop **prior to the 1<sup>st</sup> class meeting** for a weekend intensive course (1 credit hour).

**DROP DEADLINES:**

- **8-WEEK COURSE:** before the 6<sup>th</sup> meeting
- **ONLINE:** Sunday at midnight before the start of the 6<sup>th</sup> week of the course
- **WEEKEND COURSE (1 credit hour):** prior to the first night meeting
- **STUDENTS WHO FAIL TO DROP A COURSE DESPITE NEVER ATTENDING WILL BE CHARGED 100% TUITION AND RECEIVE A LETTER GRADE OF "F."**