

**TEACHING EXCELLENCE TEAM RECOMMENDATION FORM
TO BE COMPLETED BY THE PRINCIPAL**

Teacher you are recommending: _____

State why you recommend this teacher to be a member of the Teaching Excellence Team (TEXT).
Include information concerning the following two questions:

1. Why would this teacher be an excellent mentor for education students who are considering a career in the field of teaching?
2. How has this educator made a positive contribution at your school?

Note: Upon completion of this form and the attached teacher evaluation form, please submit these materials to:

Avila University-School of Education
Ann West, Director of TEXT
11901 Wornall Road
Kansas City, MO 64145-1698

Thank you for your recommendation.

1)

2)

**TEACHING EXCELLENCE TEAM-EVALUATION FORM
TO BE COMPLETED BY PRINCIPAL**

Teacher you are evaluating: _____

Teaching area (grade level and/or subject matter) _____

School _____

School Address _____

School Phone _____

Principal's Name _____

Please use the following rating scale to evaluate the teacher you have nominated.

5 Excellent 4 Superior 3 Good 2 Average 1 Not Sure

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| 5 | 4 | 3 | 2 | 1 | Plans and maintains efficient and effective academic learning time |
| 5 | 4 | 3 | 2 | 1 | Holds learners responsible for completing tasks |
| 5 | 4 | 3 | 2 | 1 | Facilitates lessons by presenting them in clear sequences consistent with objectives |
| 5 | 4 | 3 | 2 | 1 | Plans ways to accommodate academic and cultural differences of students |
| 5 | 4 | 3 | 2 | 1 | Facilitates learning by telling students what they need to know and why they need to know it |
| 5 | 4 | 3 | 2 | 1 | Maintains classroom rules that are clear and consistent |
| 5 | 4 | 3 | 2 | 1 | Establishes a positive learning environment |
| 5 | 4 | 3 | 2 | 1 | Maintains high expectations of students |
| 5 | 4 | 3 | 2 | 1 | Relates instruction to student interest, experience and real-life topics/needs |
| 5 | 4 | 3 | 2 | 1 | Plans multicultural units of study |
| 5 | 4 | 3 | 2 | 1 | Uses questioning to promote effective learning and higher levels of thinking |
| 5 | 4 | 3 | 2 | 1 | Uses appropriate techniques to encourage and discourage particular behaviors |
| 5 | 4 | 3 | 2 | 1 | Utilizes creativity in the planning and presentation of lessons |
| 5 | 4 | 3 | 2 | 1 | Supervises individuals and small groups to monitor their learning. |
| 5 | 4 | 3 | 2 | 1 | Manages classroom effectively |
| 5 | 4 | 3 | 2 | 1 | Displays a positive attitude toward teaching |
| 5 | 4 | 3 | 2 | 1 | Exhibits a desire to grow professionally |
| 5 | 4 | 3 | 2 | 1 | Continues the process of self-evaluation and is willing to try new approaches or alter teaching style, if necessary, to accommodate needs of students |